

Little Flower Union Free School District  
Board of Education Regular Meeting  
November 24, 2014  
LFCFS Conference Room – 4 p.m.

Walter Denzler, President  
Charles Drexel, Vice-President  
Joseph Delgado  
Laurie DeVore  
Monroe Hale  
Grace LoGrande  
Richard Morgan  
Sandra Townsend

MEMBERS PRESENT

Nancy Hancock

MEMBERS ABSENT

Cynthia Stachowski, Superintendent  
Ann Romeo, Asst. Supt. for Business  
William Glasshagel, Dir. Pupil Personnel  
Kathleen Nolan, District Clerk

ALSO PRESENT

1. President Denzler called the meeting to order at 4:06 p.m. Superintendent Stachowski opened with the pledge of allegiance.

CALL TO ORDER/  
PLEDGE:

4:07 p.m. W. Glasshagel arrived to meeting

2. President Denzler welcomed all.

BOARD PRESIDENT'S  
REPORT

3. Superintendent Stachowski reported on the following items:

SUPERINTENDENT'S  
REPORT

- Superintendent Stachowski introduced guest speaker, art teacher, Denise Allen, who spoke of process involved in creating yearbooks for students in school. She reviewed how they work to make it affordable by offering booster pages. Each graduate gets a free yearbook. Superintendent Stachowski provided all board members with a copy of their own yearbook.

4:10 p.m. R. Morgan arrived to meeting.

4:12 p.m. D. Allen left meeting.

- C. Drexel, Audit Committee Chairperson, shared highlights of the committee's meeting with the auditors for the board to review.

- 3.1 G. LoGrande moved, L. DeVore seconded, carried 8-0 upon Recommendation of the Audit Committee, to accept the Audit Report for the fiscal year ending June 30, 2014, prepared by Albrecht, Viggiano, Zurek & Co. PC.

2013-14 Audit Report

- Superintendent Stachowski provided a Quick Guide to Open Meeting Law to all Board members.
- Superintendent Stachowski spoke about her attending the ribbon-cutting ceremony For the Wm. J. Lindsay Life Science Building.
- NYS Dept. of Labor required us to have a Safety & Loss prevention consultation due to our high workers comp experience rating.
- LFCFS has hired a nutritionist who is working with us regarding the breakfast/lunch program for students.
- Superintendent Stachowski spoke on actions needed to move ahead with Capital Project.

- 3.2 M. Hale moved, C. Drexel seconded, carried 8-0 to approve a Reimbursement Resolution, setting forth "Official Intent" to issue bonds to finance a capital project. Reimbursement Resolution
- 3.3 M. Hale moved, C. Drexel seconded, carried 8-0 to approve the engagement of school counsel, Hodgson Russ LLP., in connection with the issuance of bonds to finance a capital project. Engagement of Counsel
- 3.4 M. Hale moved, C. Drexel seconded, carried 8-0 to approve the engagement of underwriter, Jefferies & Co., in connection with the issuance of bonds to finance a capital project. Engagement of Underwriters
- Superintendent Stachowski shared a yearbook picture of board member Richard Morgan from many years ago and the wonderful news that she is going to be a grandmother.
4. J. Delgado moved, S. Townsend seconded, carried 8-0 to approve the consent agenda. CONSENT AGENDA
- 4.1 J. Delgado moved, S. Townsend seconded, carried 8-0 to approve minutes of the Regular Meeting of Monday September 22, 2014. Minutes
- 4.2 Financials
- a. J. Delgado moved, S. Townsend seconded, carried 8-0 to accept the Treasurer's Reports for the months of September and October 2014. Treasurer's Report
- b. The Board President acknowledged receipt of the schedule of bills for the months of: Schedule of Bills  
September 2014: WN-9, WN-10, WN-11  
October 2014: WN-13, WN-14, WN-15

- c. The Board President acknowledged receipt of the Budget Status Report for the months of September 2014, and October 2014 at 09/31/14 and at 10/31/14. Budget Status Report
  - d. The Board President acknowledged receipt of the Accounts Receivable Report for the months of September 2014 and October 2014. Accounts Receivable
  - e. R. Morgan moved, N. Hancock seconded, carried 8-0 to accept the Claims Audit Report for the months of September 2014 and October 2014. Claims Audit Report
  - f. The Board President acknowledged receipt of the Enrollment Projection for October 2014 and projected 2014-2015. Enrollment Projection
  - g. The Board President acknowledged receipt of the Monthly Board Financial Report for the month of October 2014. Monthly Board Financial Report
- 4.3 J. Delgado moved, S. Townsend seconded, carried 8-0 to accept recommendations of CSE Committee. CSE Recommendations
5. 4:50 p.m. R. Morgan moved, M. Hale seconded, carried 8-0 to enter Executive Session to discuss personnel matters. EXECUTIVE SESSION
- A. Romeo, W. Glasshagel and K. Nolan left meeting.
- 5:55p.m. G. LoGrande moved, L. DeVore seconded, carried 8-0 to end Executive Session.
6. BOARD POLICIES
- 6.1 M. Hale moved, C. Drexel seconded, carried 8-0 to approve the identified policies from 7120 – 8260 for a “first reading”.
  - 6.2 M. Hale moved, C. Drexel seconded, carried 8-0 to approve the identified policies from 1120 – 7110 for a “second reading”.
7. S. Townsend moved, R. Morgan seconded, carried 8-0 to approve the following personnel items: PERSONNEL
- a. Abolish the 12 month positions of Assistant Superintendent and Director of Pupil Personnel Services and the 10 month position of District Data Coordinator/Director of Technology, effective December 1, 2014. Staffing Positions



- b. Create a new 12 month position, School Principal, effective December 1, 2014.
- c. Create a new 12 month position, Director of Curriculum/ Data/ Technology, effective December 1, 2014.

- d. Lisa J. Boerum, assistant Superintendent, effective November 29, 2014 to accept other employment.

Employees Leaving  
District F/T Permanent

Patricia Scollo, Teacher Aide, effective October 18, 2014 to accept other employment.

- e. Christne Alfisi, 1:1 Aide, effective November 28, 2014 for other employment.

Employees Leaving  
District P/T Temporary

Naraline Coqk, 1:1 Aide, effective November 18, 2014 for other employment.

Tara Jones, 1:1 Aide, effective November 31, 2014 to accept other appointment.

Danielle Williams, Classroom Aide, effective November 31, 2014 to accept other appointment.

- f. William J. Glasshagel, School Principal, probationary appointment December 1, 2014 to November 30, 2016, at the annual salary of \$147,000.

Employees Entering  
District F/T Permanent

Robert J. Scappatore, Director of Curriculum/ Data/ Technology, probationary appointment December 1, 2014 to November 30, 2016, at the annual salary of \$122,000.

Tara Jones, Teacher Aide, effective December 1, 2014, salary and benefits per LFTA contract (HS+ 75 Step 1).

Danielle Williams, Teacher Aide, effective December 1, 2014, salary and benefits per LFTA contract (HS Step 2).

- g. Teacher Aides – hourly at \$13.00/hr  
Gregory Cross  
Lisa Dibona  
Brice Giles  
Khianna Johnson  
Jeanette Lania  
Brandy Pendelton  
Richard Rogers

Employees Entering  
District P/T Temporary

h.

Employment Terms

Approved the Agreements of Employment Terms for 2014-2015, between the Little Flower UFSD and School Principal William J. Glasshagel, and Director of Curriculum/ Data/ Technology Robert J. Scappatore.

Approved the Amendment of Employment Terms for 2014-2015, between the Little Flower UFSD and Assistant Superintendent for Business Ann O. Romeo.

Ratified the Memorandum of Agreement dated November 24, 2014 between the Little Flower UFSD and the Little Flower Teachers' Association, pending ratification by the LFTA.

Approved the Ammended Salary Terms for 2014-15 between the Little Flower UFSD and all Non-Unit Contract Staff.

i. Appointed to act as following:

Other Appointments

Purchasing Agent – William Glasshagel  
Dignity Act Coordinator – William Glasshagel  
Qualified Lead Evaluator – Robert Scappatore

- 8. At 6:00 p.m., M. Hale moved, J. Delgado seconded, carried 8-0 to adjourn.

ADJOURNMENT

Respectfully submitted,



Kathleen A. Nolan  
District Clerk

Approved: 2/23/2015