

Little Flower Union Free School District  
Board of Education Regular Meeting  
October 22, 2018  
Library – 4:00 p.m.

Walter Denzler, President  
Charles Drexel, Vice-President  
Joseph Delgado  
Corinne Hammons  
Grace LoGrande  
Nancy Hancock  
Sandra Townsend

MEMBERS PRESENT

Gary Bixhorn  
Raymond Fell

MEMBERS ABSENT

Harold J. Dean, Superintendent  
Ann Romeo, Asst. Supt. for Business  
Kathleen Nolan, District Clerk  
Alan Yu, Cullen & Danowski, LLP.  
Deirdre Lunetta, Cullen & Danowski, LLP.

ALSO PRESENT

1. President Denzler called the meeting to order at 4:05p.m. Superintendent Dean led with the pledge of allegiance.

CALL TO ORDER/  
PLEDGE:

2. President Denzler welcomed all.

BOARD PRESIDENT'S  
REPORT

- Vice President Drexel reported on the audit results and updated the board regarding the audit committee meeting with the Independent Auditors. He introduced Mr. Yu who reviewed the financial statements and noted recommendations for the District to follow.

4:15 p.m. A. Yu and D. Lunetta, left meeting. D. Allen and students arrived to meeting for presentation.

3. Superintendent Dean reported on the following items:

SUPERINTENDENT'S  
REPORT

- **Board Recognition & Safety Initiative Badges** - Thank you to all board members for their dedicated service to the district. As part of the ongoing safety initiative all members were provided with district badges and lanyards.

- **Recognition of LF Marching Band** – Photos from the Flanders FD 70th Anniversary parade in which the LF Students and staff participated. The band was presented with a trophy for Best Appearing Non-Fire Department Band. The trophy will remain on display in the school.
- **Art Recognition** - Art Teacher, Denise Allen and students shared with the Board their Quilt project entitled, "How Is Little Flower Special To You?". They discussed the process of coming together as individuals and seeing the bigger picture of the meaning that Little Flower has to them as a community. They relayed how the experience has helped make difficulties they each face more meaningful and positive. The quilt will be displayed in the school for all to reflect upon.

4:20 p.m. D. Allen and student participants left meeting.

- **Foundation Update** – District website has been updated to reflect the 501-c(3) status of the Education Foundation. There is a Golf Outing Benefit scheduled for May 4th at the Vineyards in Aquebogue. A 5k Walk/Run fundraiser is currently in the planning stages.
- **NYSCOSS Report** – The 9/23-9/25th meeting was an opportunity to network with other Special Acts and various vendors. There are new APPR Regulations which are relevant to the district. Nothing on the horizon that will impact our alternate assessment students.
- **LFCFS Board of Directors Update** – Census numbers are a bit concerning. There is productive conversation between parties to find solutions to improve the situation.
- **N-SSBA Resolutions Dinner** - Voting Delegates Guide including all resolutions for vote at October convention and Nassau-Suffolk dinner meeting tally sheets results were provided.
- **Mental Health Curriculum** - NYS Education Law 804/CR 135.3 and summary of mental health curriculum mandate for all grade levels. District has no issue in meeting requirements within the mandated framework.
- **District Plans for 2018-2019** - Updated plans for Safety, Guidance, Professional Development, and Physical Education require approval for 2018-19 School Year.
- **Policy Recommendations** - Updated policies through Erie 1 BOCES on sexual harassment, temporary employees, use of drugs, and SWD exiting diplomas/credentials are proposed for a 'first reading'.
- **Capital Project Budget Update** - Ann Romeo provided a copy of accounting and update for capital projects. Architect submitted a fee adjustment which is being finalized. Remaining funds will go towards either window replacements/repairs or additional security at front door depending upon district needs.
- **Signature for ESBOCES Legislative Support** - Board President signature is needed for letter to Governor change in the BOCES District Superintendents salary cap.
- **Superintendent Secretary Search** - Interview process has commenced for replacement of retiring Superintendent Secretary, Ann Riccio. A candidate has been selected and recommendation is being made to the board.

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| 4.  | Superintendent Dean provided board members with an enrollment breakdown for September 30, 2018 showing demographics of student placement origins. | PRINCIPAL'S<br>REPORT                     |
| 5.  | N/A - District has received initial approval from BOCES and is awaiting final approval from State for the 2018-19 Technology Plan.                | DIRECTOR<br>CURRICULUM/DATA<br>TECHNOLOGY |
| 6.  | G. LoGrande moved, S. Townsend seconded, carried 7-0 to approve the consent agenda  | CONSENT AGENDA                            |
| 6.1 | G. LoGrande moved, S. Townsend seconded, carried 7-0 to approve minutes of the Regular Meeting of Monday September 17, 2018.                      | Minutes                                   |
| 6.2 |   | Financials                                |
| b.1 | G. LoGrande moved, S. Townsend seconded, carried 7-0 to accept the Treasurer's Report for the month of September 2018.                            | Treasurer's Report                        |
| b.2 | The Board President acknowledged receipt of the schedule of bills for the month of:<br>September 2018: WN-9, WN-10, WN-11                         | Schedule of Bills                         |
| b.3 | The Board President acknowledged receipt of the Budget Status Report for the month of September 2018.   | Budget Status Report                      |
| b.4 | The Board President acknowledged receipt of the Accounts Receivable Report for the month as of 9/30/18.   | Accounts Receivable                       |
| b.5 | G. LoGrande moved, S. Townsend seconded, carried 7-0 to accept the Claims Audit Report for the month of September 2018.                           | Claims Audit Report                       |
| b.6 | The Board President acknowledged receipt of the Enrollment Projection for September 2018.   | Enrollment Projection                     |

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| b.7 | The Board President acknowledged receipt of the Monthly Board Financial Report for the month of September 2018.  | Monthly Board<br>Financial Report            |
| b.8 | G. LoGrande moved, S. Townsend seconded, carried 7-0 upon recommendation of the Audit Committee, to accept the Independent Audit Report for the fiscal year ending June 30, 2018, prepared by Cullen & Danowski LLP. | Independent Audit<br>Report                  |
| 6.3 | none at this time  | CSE Recommendations                          |
| 6.4 | G. LoGrande moved, S. Townsend seconded, carried 7-0 to approve the following personnel items:   | PERSONNEL                                    |
| a.  | Accept the retirement of Ann Riccio, Superintendent Secretary, effective October 31, 2018.   | Employees Leaving<br>District F/T Permanent  |
| b.  | Rex Nowack, 1:1 Individual Aide, resignation effective September 28, 2018.   | Employees Leaving<br>District P/T Temporary  |
| c.  | <u>Child Care Leave</u><br>Justine Samuelson, Music Teacher, for a 12-week period tentatively starting December 17, 2018 (use of sick leave allocation, any remaining balance unpaid).                               | Employees Leaving<br>District F/T Temporary  |
| d.  | <u>Teacher Aides</u> – hourly at \$15.00/hr<br>Ryan Sloan  | Employees Entering<br>District P/T Temporary |
| e.  | Jenna Colascione, Superintendent Secretary, Civil Service appointment, effective November 5, 2018, at \$45,000.  | Employees Entering<br>District F/T Permanent |

7. BOARD POLICIES
- 7.1 J. Delgado moved, N. Hancock seconded, carried 7-0 to approve the following policies for a “first reading”:  
Board Policies –  
First Reading
- #5640 Smoking/Tobacco Use (revised)
  - #6121 Sexual Harassment In The Workplace (revised)
  - #7222 Diploma Or Credential Options For Students With Disabilities (revised)
  - #7320 Alcohol, Tobacco, Drugs, And Other Substances (revised)
8. 4:51 p.m. C. Hammons moved, N. Hancock seconded, carried 7-0 EXECUTIVE SESSION  
to enter Executive Session to discuss disciplinary and contract matters.
- A. Romeo and K. Nolan left meeting.
- 5:05 p.m. G. LoGrande moved, C. Hammons seconded, carried 7-0 to end Executive  
Session.
9. NEW BUSINESS
- 9.1 N. Hancock moved, J. Delgado seconded, carried 7-0 to approve 2018-19  
the District Safety Plan for the 2018-19 School Year. Safety Plan
- 9.2 N. Hancock moved, J. Delgado seconded, carried 7-0 to approve 2018-19  
the District Guidance Plan for the 2018-19 School Year. Guidance Plan
- 9.3 N. Hancock moved, J. Delgado seconded, carried 7-0 to approve 2018-19 Professional  
the District Professional Development Plan for the 2018-19 Development Plan  
School Year.
- 9.4 N. Hancock moved, J. Delgado seconded, carried 7-0 to approve 2018-19 Physical  
the District Physical Education Plan for the 2018-19 Education Plan  
School Year.
- 9.5 S. Townsend moved, J. Delgado seconded, carried 7-0 to approve Non-Unit Contract  
proposed non-unit contract staff salary increase for District Staff Salary Increase  
Treasurer, Francis Vu.

- 9.6 C. Drexel moved, N. Hancock seconded, carried 7-0 to approve Board Meeting  
cancellation of November Board Meeting.
10. At 5:07 p.m., J. Delgado moved, G. N. Hancock seconded, ADJOURNMENT  
carried 7-0 to adjourn.
11. Board members expressed thanks to member, Sandra Townsend BOARD FORUM  
for her years of dedicated service to the District. Sandra will be  
stepping down at year end. She will tentatively remain until a replacement is found.

Respectfully submitted,



Kathleen A. Nolan  
District Clerk

Approved: December 17, 2018