

Little Flower Union Free School District
Board of Education Regular Meeting
September 19, 2016
Library – 4 p.m.

Walter Denzler, President
Charles Drexel, Vice-President
Joseph Delgado
Monroe Hale
Corinne Hammons
Nancy Hancock
Grace LoGrande
Sandra Townsend

MEMBERS PRESENT

Raymond Fell

MEMBERS ABSENT

Cynthia Stachowski, Superintendent
Ann Romeo, Asst. Supt. for Business
William Glasshagel, Principal
Robert Scappatore, Director of Curriculum/Data/Technology
Kathleen Nolan, District Clerk
Joseph Morris, School Psychologist
Vito Giammarella, Teaching Assistant

ALSO PRESENT

1. President Denzler called the meeting to order at 4:05 p.m. Superintendent Stachowski led with the pledge of allegiance.

CALL TO ORDER/
PLEDGE:

2. President Denzler welcomed all:

BOARD PRESIDENT'S
REPORT

C. Drexel moved, G. LoGrande seconded, carried 7-0 to appoint W. Denzler voting delegate to the NYSSBA Convention, October 27, 2016.

NYSSBA Voting
Delegate

3. Superintendent Stachowski reported on the following items:

SUPERINTENDENT'S
REPORT

- **New Staff Introduction** - New staff members, Joseph Morris, School Psychologist and Vito Giammarella, Teaching Assistant, introduced themselves to the Board and each provided a brief bio.

4:09 pm S. Townsend arrived to meeting.

4:10 pm J. Morris & V. Giammarella left meeting.

- **Little Flower "Effective Rating" NYSED** – This is reported annually and is based upon APPR scores. State assessments are tied to this rating. It is statistically difficult

to get a "State Score" because we have a small student body. We use SLOs as our backup assessment. We are very pleased with this year's "Effective" rating.

- **Suffolk County DSS Update** – We are almost to the point of total resolution. After several calls made to SCDSS we are expecting funds to be sent around 9/19/16. The Board will receive notice when funds are received. We will pay BOCES this amount against the old balance due them.
- **Capital Project Bids** – The District is looking to award the bid for general contractor to CCLI Inc. Mechanical, Electrical and Plumbing contracts will be rebid on 10/18/16. We are hoping to bring recommendations for award at the October 24th Board meeting, or if needed, we will call for a special meeting.
- **KeyBank (formerly First Niagara)** – Our official depository, First Niagara Bank, has been acquired by KeyBank.
- **Code of Conduct, Parent/Student Handbooks** - We separated the Parent/Student Handbook into a Parent Handbook and a Student Handbook. The Code of Conduct & Handbooks will be distributed accordingly if approved by the Board.
- **District & Building Safety Plans** - The Plan was reviewed by the Fire Marshall, Police Chief Hagermiller, and Fire Chief McQueeney. I discussed how best to execute our "Lock-down Protocol" with Chief Hagermiller, given our vulnerable student population. A recent power outage brought about an opportunity for us to look at what we need to do in the future should we need to evacuate for the remainder of the school day. This was a learning experience for all - thank you to W. Glasshagel and R. Scappatore for their leadership.
- **Did You Know That** -
W. Denzler attended our opening day and had the opportunity to meet and welcome back staff;
S. Townsend, through the Islip branch of the NAACP, donated 20 back packs for our residential and day students who would have done without;
D. Grafer who has been on child care leave will not be returning;
I am working on an liaison with Old Westbury Community College;
R. Fell is absent from meeting today due to health issues;
Phyllis Wolf, a former member of the Women's Guild, bequeathed a generous donation to the Educational Foundation.

4. W. Glasshagel reported on the first day of school and how smoothly it ran. We have started this year with higher enrollment numbers than last September, which is very good considering the number of students who graduated last June. We have added many new students and staff.

PRINCIPAL'S
REPORT

5. R. Scappatore reported on the how well the Summer Program went with the addition of new staff. 35% of students (who had previously failed) retook Regents over the summer and have passed. 20 out of 25 students recovered credits to stay on track for graduation.

DIRECTOR
CURRICULUM/DATA
TECHNOLOGY

- | | | |
|-----|---|--------------------------------|
| 6. | C. Hammons moved, J. Delgado seconded, carried 8-0 to approve the consent agenda | CONSENT AGENDA |
| 6.1 | C. Hammons moved, J. Delgado seconded, carried 8-0 to approve minutes of the Organizational and Regular Meeting of Wednesday July 13, 2016 and Special Meeting of Monday August 1, 2016. | Minutes |
| 6.2 | | Financials |
| b.1 | C. Hammons moved, J. Delgado seconded, carried 8-0 to accept the Treasurer's Reports for the months of July and August 2016. | Treasurer's Report |
| b.2 | The Board President acknowledged receipt of the schedule of bills for the months of:
June 2016: WN-48, WN-49, WN-50, WN-51
July 2016: WN-1, WN-2, WN-3
August 2016: WN-5, WN-6, WN-7
Capital Fund: WN-1 | Schedule of Bills |
| b.3 | The Board President acknowledged receipt of the Budget Status Report for the months of June 2016 and August 2016. | Budget Status Report |
| b.4 | The Board President acknowledged receipt of the Accounts Receivable Report for the month of June 2016, at 8/31/16. | Accounts Receivable |
| b.5 | C. Hammons moved, J. Delgado seconded, carried 8-0 to accept the Claims Audit Report for the months of June 2016, July 2016, and August 2016. | Claims Audit Report |
| b.6 | The Board President acknowledged receipt of the Enrollment Projection for June 2017 and actual 2015-2016. | Enrollment Projection |
| b.7 | The Board President acknowledged receipt of the Monthly Board Financial Report for the month of June 2016. | Monthly Board Financial Report |
| 6.3 | C. Hammons moved, J. Delgado seconded, carried 8-0 to accept recommendations of CSE Committee. | CSE Recommendations |

6.4 C. Hammons moved, J. Delgado seconded, carried 8-0
approve the following personnel items: PERSONNEL

a. Steven Slote, Teaching Assistant, resignation effective August 20, 2016 to pursue educational goals. Employees Leaving District F/T Permanent

Dani Grafer, Teaching Assistant, resignation effective August 31, 2016.

b. Jessica Cartelli, Teaching Assistant, probationary appointment September 1, 2016 to August 31, 2020, Certification Childhood Ed (Gr 1-6), salary and benefits per LFTA Contract (HS+75 Step 1). Employees Entering District F/T Permanent

Vito Giammerella, Teaching Assistant, probationary appointment September 1, 2016 to August 31, 2020, Certification Level I Teaching Assistant, salary and benefits per LFTA Contract (HS Step1).

Caulette Robinson, Teaching Assistant, probationary appointment September 1, 2016 to August 31, 2020, Certification Level III Teaching Assistant, salary and benefits per LFTA Contract (HS+15 Step 1).

c. Employee Additional Appointments – Stipends 2016-2017 Employee Additional Appointments

<u>Position</u>	<u>Employee</u>
Student Resource Coordinator	Gregory Dates
VADIR Coordinator	James Mercurio
CSE Chairperson	Jessica Frost

d. Substitute Teaching Assistant – hourly at \$13.00/hr Employees Entering District P/T Temporary
Paul Maggio

<u>Teacher Aides</u> – hourly at \$13.00/hr	
Robert Bianchi-Fruin	Julian Jordan
La'Verne Brown	Tanesha Lewis
Joshua Conner	Richard Rogers
Gregory Cross	Patricia Thomas
Kenyetta Davis	Marlon Thompson
Christine Engelbert	Latrice Turpin
Michael Ford	Tiffany Wallahora
Katherine Haas	Barbara Wright
David Jefferson Jr.	

7. 4:59 p.m G. LoGrande moved, S. Townsend seconded, carried 8-0 to enter Executive Session to discuss negotiations and legal matters. EXECUTIVE SESSION
- R. Scappatore, and K. Nolan left meeting.
- 5:10 p.m. J. Delgado moved, N. Hancock seconded, carried 8-0 to end Executive Session.
- R. Scappatore, and K. Nolan returned to meeting.
8. NEW BUSINESS
- 8.1 M. Hale moved, S. Townsend seconded, carried 8-0 to award the Contract for General Construction to Construction Consultants/LI, in the amount of \$2,331,000.00. Bid Awards
- 8.2 C. Drexel moved, G. LoGrande seconded, carried 8-0 to reject the bids for Mechanical, Electrical, and Plumbing Contracts and authorize them to be re-bid. Bid Rejections
- 8.3 S. Townsend moved, J. Delgado seconded, carried 8-0 to approve the Roofing Change Order No. 1 to More Consulting Corp. in the amount of \$6,647.45. Change Orders
- 8.4 N. Hancock moved, S. Townsend seconded, carried 8-0 to approve KeyBank as an Official Bank Depository (formerly First Niagara Bank, N.A.). Official Bank Depository
- 8.5 G. LoGrande moved, M. Hale seconded, carried 8-0 to approve the following: Plans and Handbooks
- District Wide Safety Plan
 - Building Level Safety Plan
 - Code of Conduct
 - Parent Handbook
 - Student Handbook/Code of Conduct
- 8.6 M. Hale moved, N. Hancock seconded, carried 8-0 to ratify the Memorandum of Agreement dated September 15, 2016 between the Little Flower UFSD and the Little Flower Teachers' Association. LFTA Agreement 2016-2019

- 8.7 C. Hammons moved, J. Delgado seconded, carried 8-0 to approve the proposed contract salary terms for 2016-17, dated September 15, 2016 for non-unit staff. Non-Unit Contract Staff Proposed Salary Terms
9. Board members expressed thanks to W Glasshagel and R Scappatore for keeping up the census and for a successful summer and start of school; C Hammons can arrange a campus tour for whomever is interested; W Denzler discussed legislation that will be discussed at the NS Resolution Dinner which will appear at the NYSSBA Convention. The message to Regent Tilles with regard to State Aid - "we don't get State Aid, but remember the Special Acts." BOARD FORUM
10. At 5:20 p.m., M. Hale moved, N. Hancock seconded, carried 8-0 to adjourn. ADJOURNMENT

Respectfully submitted,



Kathleen A. Nolan
District Clerk

Approved: October 24, 2016